QTAC
2011/2012
Tertiary Admissions

QTAC procedures for Current Year 12 students
• Who can apply through QTAC?
• What types of courses are available?
• What modes of study can I choose from?
• Where can I apply?
• Where can I find more information about tertiary study?
• Important information before you apply – choosing your preferences
Contents (cont.)

- Course Fees
- Student Learning Entitlement
- Key Dates and Offer Dates
- QTAC, LUI, IB, and Interstate student numbers
- How do I apply?
- What services are available to me after I apply?
- How do I respond to an offer of a tertiary course?
Who can apply through QTAC?

You can apply through QTAC for tertiary courses if you are:

- An Australian or international student completing Year 12 in Australia
- Achieving an OP or a QTAC Selection Rank (if you are OP ineligible)
- Completing an IB Diploma or partially completing an IB Diploma (at least five subjects at either Higher Level or Standard Level)
Courses available through QTAC

The following types of courses may be offered through QTAC:

• Selected Certificate courses
• Diplomas
• Advanced Diplomas
• Degrees and Associate Degrees
• Some post-registration, graduate entry and post graduate courses - not for Year 12 students
What modes of study can I choose from?

Depending on the course, you may have the choice of the following study modes:

- Full-time
- Part-time
- External
- Flexible delivery
Universities:

- Australian Catholic University
- Australian Maritime College
- Bond University
- CQUniversity
- Griffith University
- James Cook University
- Queensland University of Technology
- Southern Cross University (on-campus courses only)
- The University of Queensland
- University of New England (on-campus courses only)
- University of Southern Queensland
- University of the Sunshine Coast

Where can I apply?
Where can I apply? (cont.)

Southbank Institute of Technology

TAFE Queensland

Colleges:

• Christian Heritage College
• Qantm College
• Queensland Institute of Business and Technology
More information about tertiary study

Resources regarding tertiary courses, institutions and application procedures:

- *QTAC Guide to Tertiary Courses*

More information about tertiary study (cont.)

- www.goingtouni.gov.au - information about Commonwealth loans and scholarships and higher education providers

- www.thegoodguides.com.au - tertiary institution profiles

- Institutional websites and publications
Tertiary Advice and Career Planning:

- www.year12whatnext.gov.au - a guide to help Year 12 students plan their post-secondary education and training

- www.myfuture.edu.au - career information service

- www.jobguide.deewr.gov.au - an in-depth look at a range of occupations and their education and training pathways
Choosing your preferences

- From 1 August 2011 QTAC applications open for courses that commence in September 2011 through to July 2012.

- Year 12s may select courses that commence Semester 1 2012 and Semester 2 2012.

(NB: Year 12s cannot select courses that commence in Semester 3, 2011.)
Choosing your preferences (cont.)

- You can choose up to six course preferences for each offer round.
- Include a range of courses with varying levels of competitiveness ie cut-offs. (Make sure you satisfy the Minimum Entry Requirements for each course preference.)
- Cut-offs may change from year to year, from semester to semester and from offer round to offer round.
- Use previous cut-offs as a guide only.
- After lodging your application, you can change your preferences.
• It is essential that you order your preferences carefully.

• In any offer round, you can only receive one offer and this would be your highest eligible preference.
Choosing your preferences (cont.)

Step 1
List your preferred order

Step 2
Check the Major Offer Round for each preference.
Reorder if necessary
Choosing your preferences (cont.)

Step 1
List your preferred order...
Courses you really want, even if your chance of gaining entry is not assured.

Less competitive courses that provide another way to your chosen career or to a second choice career. They can be used to upgrade to your ‘ideal’ course.

Courses you are prepared to do if you miss out on all others. They should be courses that in the past have been easy to get into. They can help you upgrade.
It is important that your course preferences are considered in the **Major Offer Round** for that course.

Most Semester 1 courses have their **Major Offer Round** in January.
Choosing your preferences (cont.)

Step 2

Check the Major Offer Round for each preference.

Reorder if necessary
Step 2

Do all your preferences have the same Major Offer Round?

Yes

Enter your preferences in their current order
Ideal – Realistic – Foot-in-the-door
Choosing your preferences (cont.)

Step 2

Do all your preferences have the same Major Offer Round?

No

Re-arrange your preferences for each Major Offer Round linked to your preferences
### Ordering Preferences Example

Here is an applicant’s preference list from Ideal - Realistic – Foot-in-the-door. How should these be ordered for the December Major Offer Round?

<table>
<thead>
<tr>
<th>Pref No.</th>
<th>Course Title</th>
<th>Start Month</th>
<th>Major Offer Round</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>B. Commerce – Brisbane University</td>
<td>Mar 2012</td>
<td>12 Jan 2012</td>
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<tr>
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<td>B. Commerce – Metro University</td>
<td>Feb 2012</td>
<td>12 Jan 2012</td>
</tr>
<tr>
<td>3</td>
<td>B. Commerce – Brisbane University</td>
<td>July 2012</td>
<td>1 June 2012</td>
</tr>
<tr>
<td>4</td>
<td>B. Acting – Brisbane University</td>
<td>Mar 2012</td>
<td>15 Dec 2011</td>
</tr>
<tr>
<td>5</td>
<td>B. Acting – Metro University</td>
<td>Feb 2012</td>
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<td>D. Accounting - Accounting Institute</td>
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</table>
### Ordering Preferences Example

Consider the dates of the Major Offer Rounds...

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</table>
Choosing your preferences (cont.)

There is no advantage having Semester 2 courses in your preference list during the Semester 1 offer rounds!

Why not replace the Semester 2 course preference with another Semester 1 course instead?...
## Ordering Preferences Example

Replace the Semester 2 preference with another Semester 1 preference – this can be used as another upgrading pathway:

<table>
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Now, rearrange your preferences in order of the Major Offer Round...
### Ordering Preferences Example

This is the correct order for the December Major offer round, by the Major Offer Round dates.

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</table>
Choosing your preferences (cont.)

Ordering Preferences Example

If you are made an offer in the December Major Offer Round eg preference 2...

<table>
<thead>
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</tbody>
</table>
Choosing your preferences (cont.)

...‘Conditionally Accept or Defer’ this offer and rearrange your preferences when you respond. You will then be considered for your preferences that have January as the Major Offer Round:

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<thead>
<tr>
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<td>6</td>
<td>B. Acting – Metro University</td>
<td>Feb 2012</td>
<td>Conditionally Accept</td>
</tr>
</tbody>
</table>
Reminder…

You can only have one offer at a time for a particular Semester. So…

• If you receive an offer in your higher preferences in the next offer round for the same Semester, you will lose your original offer.

• If however, you are unsuccessful in gaining a place in higher preferences in the next offer round for that same Semester, you will retain your original offer.
Choosing your preferences (cont.)

Ordering Preferences Example

You do not need to change this order for any top up offer rounds in February and March (unless you have courses with different Major Offer Rounds such as Bond Uni with Major Offer Rounds in Feb).

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<td>Conditionally Accept</td>
</tr>
</tbody>
</table>
Finally, year round admissions means…

• If you do not receive an offer in your preferred course in January, February or March 2012, you have more options.

• You can keep your QTAC application active after the Semester 1 offer rounds through to July 2012.

• You can conditionally accept an offer in January or February (and even begin that course), change your preferences to include Semester 2 courses and be considered for your new higher preferences in the June Major Offer Round.
After the Semester 1 offer rounds are completed by the end of March, you can begin to add Semester 2 start courses.

<table>
<thead>
<tr>
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<th>Course Title</th>
<th>Start Month</th>
<th>Major Offer Round</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>B. Commerce – Brisbane University</td>
<td>Aug 2012</td>
<td>1 Jun 2012</td>
</tr>
<tr>
<td>2</td>
<td>B. Commerce – Metro University</td>
<td>Aug 2012</td>
<td>1 Jun 2012</td>
</tr>
<tr>
<td>3</td>
<td>B. Acting – Metro University</td>
<td>Feb 2012</td>
<td>Conditionally Accept</td>
</tr>
</tbody>
</table>

Choosing your preferences (cont.)
Choosing your preferences (cont.)

Applying for Semester 2 Start Courses

• If you make a firm response in Semester 1, and then change your mind, you do not submit a new application.

• All you need to do is login to your application using your application number and PIN and change your preferences to include Semester 2 courses.
What if I need a break?

- You can select courses commencing Semester 2 2012.
- Alternatively you could apply for a course commencing Semester 1 2012 and then, if allowed, request deferment.
Course fees vary significantly. You should therefore consider the course fee type when choosing your preferences.
Public Higher Education Providers:

- Commonwealth Supported Places (CSP) – the Australian Government contributes towards course costs and the student pays a “Student Contribution”

- Australian Citizens and Australian Permanent Residents on a Humanitarian Visa can defer payment of CSP fees through a HECS-HELP loan

- Australian Permanent Residents (except those on a Humanitarian Visa) and New Zealand Citizens must pay their CSP fees upfront

- International students pay full fees for all courses
Course fees (cont.)

Student contributions per year

<table>
<thead>
<tr>
<th>Band</th>
<th>Estimated student contribution range for 2011*</th>
</tr>
</thead>
<tbody>
<tr>
<td>National Priorities - mathematics, statistics, science</td>
<td>$0 to $4355</td>
</tr>
<tr>
<td>Band 1 - humanities, behavioural science, clinical psychology, education, nursing, social studies, foreign languages, visual and performing arts</td>
<td>$0 to $5442</td>
</tr>
<tr>
<td>Band 2 - computing, built environment, health, engineering, surveying, agriculture</td>
<td>$0 to $7756</td>
</tr>
<tr>
<td>Band 3 - dentistry, medicine, veterinary science, accounting, administration, economics, commerce, law</td>
<td>$0 to $9080</td>
</tr>
</tbody>
</table>

* Costs are indicative and will depend on the individual subjects chosen. The student contributions shown are for first year full-time students. Student contributions are indexed each year according to the Consumer Price Index (CPI). The 2012 indicative costs will be available late in 2011 from the Going to Uni website (www.goingtouni.gov.au) and institution websites.
Private Higher Education Providers:

- Students pay full fees
- Fees and payment methods vary between institutions
Southbank Institute of Technology (SBIT):

- Students are required to contribute to the cost of their program in all offerings.
- Standard Offering (SO) – the program attracts a government subsidy.
- Partially Government Funded (PGF) – the program attracts a partial subsidy, however this level of subsidy can vary between programs.
- Fee-based offerings (Fee) are not subsidised; the student pays the full cost. However, FEE-HELP or VET FEE-HELP may be available.
- Minimum student contribution fees and full fees will be available from 26 September via the QTAC website or contact the institute directly.
- Fees include relevant material costs but exclude other program costs.
- Fee concessions may be available.
- SO and PGF programs are subject to CPI increases.
- Alternate fee structures may apply to applicants who reside outside of Queensland. Contact the institute directly.
TAFE Queensland:

- TAFE Queensland fees vary between institutes and do not include material and other program costs.
- Students are required to contribute to the cost of their program in all offerings.
- Standard Offering (SO) – the program attracts a government subsidy.
- Partially Government Funded (PGF) – the program attracts a partial subsidy, however this level of subsidy can vary between programs.
- Fee-based offerings (Fee) are not subsidised; the student pays the full cost of the course.
- Minimum student contribution fees and full fees will be available from 26 September via the QTAC website or contact the institute directly.
- Fee concessions and VET FEE-HELP may be available.
- SO and PGF programs are subject to CPI increases.
- Alternate fee structures may apply to applicants who reside outside of Queensland. Contact the institute directly.
Student Learning Entitlement (SLE)

- Enables students to access a Commonwealth Supported Place.

- All Australian Citizens, Australian Permanent Residents and New Zealand Citizens initially receive 7 years full-time equivalent SLE.

- Once a student has completed 7 years SLE they will be required to pay full fees for further study unless they successfully gain additional SLE.
## Key Dates

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 August</td>
<td>Applications open for 2011/2012 Admissions</td>
</tr>
<tr>
<td>30 September</td>
<td>Due date for on-time applications</td>
</tr>
<tr>
<td>16 December</td>
<td>Qld Year 12 results mailed by QSA</td>
</tr>
<tr>
<td>20 December</td>
<td>Due date to apply or submit documentation for 12 January offer round</td>
</tr>
<tr>
<td>28 December</td>
<td>Qld Year 12 students without an OP can find out their OP ineligible Rank</td>
</tr>
</tbody>
</table>
## Key Dates (cont.)

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>5 January</td>
<td>Final date to change preferences for 12 January offer round</td>
</tr>
<tr>
<td>25 January</td>
<td>Due date to apply or submit documentation for 9 February offer round</td>
</tr>
<tr>
<td>2 February</td>
<td>Final date to change preferences for 9 February offer round</td>
</tr>
<tr>
<td>29 February</td>
<td><em>Twelve-to-Tertiary</em> applications close. After this date 2011 Year 12 students who have not previously applied can lodge an application via QTAC’s <em>ABW (Apply-By-Web)</em> online application service</td>
</tr>
<tr>
<td>25 May</td>
<td>Due date to apply or submit documentation for 7 June offer round</td>
</tr>
<tr>
<td>3 June</td>
<td>Final date to change preferences for 7 June offer round</td>
</tr>
</tbody>
</table>
## Offer rounds for 2012 courses

<table>
<thead>
<tr>
<th>Offer rounds for 2012 courses</th>
<th>Due date to respond to offer</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 December 2011</td>
<td>8 December 2011</td>
</tr>
<tr>
<td>15 December 2011</td>
<td>22 December 2011</td>
</tr>
<tr>
<td>12 January 2012</td>
<td>20 January 2012</td>
</tr>
<tr>
<td>9 February 2012</td>
<td>16 February 2012</td>
</tr>
<tr>
<td>17 February 2012 - 9 March 2012 - remaining course vacancies</td>
<td></td>
</tr>
</tbody>
</table>
## Offer Rounds for 2012 Courses (cont.)

<table>
<thead>
<tr>
<th>Offer rounds for 2012 courses (cont.)</th>
<th>Due date to respond to offer (cont.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>15 March 2012</td>
<td>22 March 2012</td>
</tr>
<tr>
<td>12 April 2012</td>
<td>19 April 2012</td>
</tr>
<tr>
<td>3 May 2012</td>
<td>10 May 2012</td>
</tr>
<tr>
<td>7 June 2012</td>
<td>14 June 2012</td>
</tr>
<tr>
<td>21 June 2012</td>
<td>28 June 2012</td>
</tr>
<tr>
<td>29 June 2012 – 13 July 2012 - remaining course vacancies</td>
<td></td>
</tr>
</tbody>
</table>
To start your QTAC application:

- If you are studying Year 12 in Queensland enter your LUI (Learner Unique Identifier).
- If you are completing the International Baccalaureate (IB) select the relevant option and enter your IB number.
- If you are studying Year 12 interstate select the state and enter your Year 12 number.
- If you are completing an Australian Year 12 qualification and some IB subjects select the option which relates to your main qualification.
- Then enter your QTAC PIN.
• Your QTAC Application Number will be printed on your Prepayment Voucher or given to you within your QTAC online application if you pay by credit card or BPAY®.

• Once you have lodged your application you will be able to access Current Applicant online services using either your Queensland LUI / your IB Number / your Interstate Year 12 Number, or your QTAC Application Number.
You may wish to change your QTAC PIN (initially it is set to the day and month of your birth eg 0405 if your birthday is the fourth of May).

Changing your QSA, IB or Interstate Student PIN does not change your QTAC PIN and vice versa.
How do I apply?

- Current Year 12 students apply using the *Twelve-to-Tertiary (TTT)* online service at the QTAC website www.qtac.edu.au (if applying before 1 March 2012).

- View the *Twelve-to-Tertiary (TTT)* Training Movie and complete a Demonstration application when these services are available on the QTAC website (late June/July).
A TTT application costs $32.00.

There are 3 ways to pay for your TTT application:

1. Use a credit card when you apply online
2. Purchase a Prepayment Voucher before you commence your application online
3. BPAY your application fee when you apply online

Please note that if payment is made by BPAY, your application will not be processed until full payment has been received at QTAC.
How do I apply? (cont.)

- Before your application is lodged, you can view a summary of your application.
- If you are satisfied your application and qualification details are correct, you can then lodge your application.
- Your application is not lodged until you see the Confirmation of Lodgement page.
- Be sure to print your Confirmation of Lodgement as it is proof of lodgement and has your QTAC Application Number on it.
- Please note that you will not be eligible for an offer if any QTAC fees are outstanding.
Services available after applying

After applying, you can access the *Current Applicant* online service to:

- Change your address and other contact details
- Change your QTAC PIN
- Authorise another person to act on your behalf in regard to your application
- View QTAC correspondence electronically
- Pay QTAC charges
- Change preferences
Services available after applying (cont.)

- Find out if you meet the minimum entry requirements for each course preference
- Track the assessment of your qualifications and monitor supporting documentation requirements
- View and print cover sheets for documentation that you need to provide to QTAC (if any)
- Find out if you have been made an offer and respond to the offer. For some institutions a link will be provided to the institution’s website to enable you to enrol online with the institution. Other institutions will post enrolment information.
- View your OP ineligible rank from 28 December 2011. OP ineligible students who are not QTAC applicants can phone QTAC to find out their OP ineligible rank.
Responding to a tertiary offer

• If you receive an offer you must respond to QTAC by the date specified.

• If you do not respond to an offer by the lapse date you may lose your right to that offer and you will not be considered for any other courses.

• Applicants can respond to an offer via Current Applicant online services.

• There are a number of response options available:
Acceptance

- I accept this offer and no longer wish to be considered in any further offer rounds.
- I accept this offer and wish to be considered for my higher preferences if further offers are made. I understand that if I am offered a higher preference for this semester I forfeit my right to the offer in this lower preference.
Responding to a tertiary offer (cont).

**Deferment**

• I apply for deferment of this place and no longer wish to be considered in any further offer rounds.

• I apply for deferment of this place and wish to be considered for my higher preferences if further offers are made. I understand that if I am offered a higher preference for this semester I forfeit my right to the offer in this lower preference.
Rejection

• I reject this offer and no longer wish to be considered in any further offer rounds.
• I reject this offer and wish to be considered for new higher preferences if further offers are made.
Responding to a tertiary offer (cont).

Change of Preference

• I accept this offer and wish to be considered for new higher preferences if further offers are made. I understand that if I am offered a higher preference for this semester I forfeit my right to the offer in this lower preference.

• I apply for deferment of this place and wish to be considered for new higher preferences if further offers are made. I understand that if I am offered a higher preference for this semester I forfeit my right to the offer in this lower preference.

• I reject this offer but wish to be considered for new higher preferences if further offers are made.
Best wishes for your Year 12 studies!

If you have any enquiries regarding your QTAC application, please contact us on

1300 GO QTAC (1300 467 822)

or

taxe the enquiry service on our website – www.qtac.edu.au

Good Luck!