BRING YOUR OWN DEVICE POLICY

Moreton Bay Boys’ College is committed to providing supportive learning environments for all students and is keen to assist students with personal laptops/tablet devices. Clearly, safety and security from both the student’s point of view and the College’s are prime concerns as is the impact on school resources. Consequently, the following Policy Position has been established:

- Personal Laptop Computers or tablet devices may be used at school by all students.

- Laptop computers/tablet devices can only be used at school with the knowledge and written approval of the parent/guardian and the College. The signing and registering of the acknowledgement slip below constitutes such knowledge and approval. A copy of the signed agreement should be stored in the Student Diary.

- The student accepts FULL responsibility for the care and use of their own laptop/tablet device. In particular, the College does not accept responsibility for theft or loss of the device or parts/accessories. Families should check the details of their personal insurance coverage for events such as loss/damage.

- Unless specifically stated Home and Contents insurance does not cover a laptop/tablet device against accidental breakage or theft when outside the home. There is risk associated with bringing a laptop/tablet device to school and it is highly recommended that parents consider electing to purchase a suitable insurance option as part of their Home and Contents package.

- Under no circumstances are students to leave a device unattended and the following guidelines have been developed to protect students. When devices are not in use the students should leave them in a locked locker. This includes occasions when undertaking co-curricular activities. Students must always take home their devices overnight and never leave them in a locker.

- Students should always attempt to minimise the total weight of materials transported to and from home. When carrying their bag/s students should attempt to alter the carrying hand and regularly take breaks. If the College backpack is being used then always use both straps and pack the heaviest materials so they will be closest to your back. Remember that the laptop/tablet device is valuable and always have it in sight or preferably hold it when travelling.

- The laptop/tablet device will only have access to the College’s wireless network. Students will still be bound by the MBBC Network Contract and at NO stage will they have direct access to the MBBC Network. The integrity of the College’s network could be severely compromised by the introduction of viruses and this is a risk that cannot be accepted. Via
the wireless network students will have access to the College’s Learning Management System (Moodle), the filtered Internet and WebMail.

- MBBC attempts to provide a safe Internet experience for students by deploying state of the art filtering technology. Students will not be allowed to access external wireless Internet providers such as Telstra’s 3G solution as the College is unable to determine if filtering is in place.

- Students will use their wireless connection exclusively for educational purposes. Activities such as downloading inappropriate files via programs or playing networked computer games via the Internet or the wireless network cannot be permitted. These provisions are extracted from the MBBC Network Contract applicable to all students and are listed here for emphasis.

- The use of a laptop/tablet device at particular times in individual lessons is at the discretion of the subject teacher. There may be times when the activity is intended to be done without computer assistance or when the attention of the student is required elsewhere. At NO stage should students access programs or material from the laptop/tablet device which are not relevant to their current work/learning. In the event of students using their laptop/tablet device inappropriately, the teacher may require the student to close down the computer and continue working via other means.

- The use of power cords creates an Occupational Health and Safety risk and also increases the possibility of damage to the device should a student trip on it. Students are expected to bring their devices to school each day with a fully charged battery. If one battery does not provide the required length of use then a second battery should be purchased. Students will not have provision to charge batteries at school. Batteries are considered a consumable device and do deteriorate over time. If the laptop/tablet device is purchased privately then typically it has a one year warranty and will most likely require a replacement battery before it reaches three years of use.

- The College cannot undertake to provide technical assistance for hardware or software problems that may occur with laptops/tablet devices. Such assistance remains the personal responsibility of the student as a private matter. If the laptop/tablet device malfunctions during a lesson, the student is required to continue with his learning promptly in a conventional manner.

- The student is responsible to ensure that any software or application required is already installed on their laptop/tablet device. The College is unable to supply or install software due to resource constraints and licensing agreements.

- Students are encouraged to perform regular backups of their files. The importance of current work will often determine back up frequency.
• Printing of documents from student laptops/tablet devices can only be done using a personal data-transfer device (USB drive) compatible with the College Network. Direct connection of the laptop/tablet device to the network is not permitted. It is the student’s responsibility to have a suitable data-transfer device.

• Where there is reasonable suspicion that material contrary to the ethos of the College is being brought to school on the laptop/tablet device, the College reserves the right to impound the computer and institute a search for such material.

Moreton Bay Boys’ College
Agreement Document:
Student Personal Laptop Computer Use

I have read the policy regarding the Use of Student Personal Laptop Computers and agree to abide by the terms and conditions contained therein. Further, I understand that if there is a breach of the agreement, I risk having this privilege withdrawn and any further action in line with the College’s Student Behaviour Management Policy.

Student Number:

Student Name: (please print)

__________________________________________

Class: ______

Student Signature:

__________________________________________

Parent Signature: Date:

__________________________________________

Deputy Head of College:

__________________________________________

Date: